



WDNA
Wanneroo Districts Netball Association Inc.

Wanneroo Districts Netball Association Inc

Kingsway Sporting Complex, Madeley WA 6065
(08) 9409 9950
enquiries@wdna.net.au



APPLICATION FOR AFFILIATION and CONTACT INFORMATION

I, _____ on behalf of the _____
Netball Club hereby apply for affiliation to the Wanneroo Districts Netball Association (Inc.)

We are an Incorporated Club Yes/No

I understand that my details will be kept on file at WDNA, placed onto the WDNA Website and passed to Netball WA for receiving information regarding courses, development and netball related matters.

WDNA will request each club to nominate two contact persons; one contact **MUST** be the President. These people will be the **ONLY** people that are authorised to make enquiries or changes with regard to any matters to do with your club, so one (1) must remain as a contact for the 12-month period.

WHAT IS EXPECTED OF THE CLUB CONTACT(S)

The Club contact people are the liaison between the Club and the Association and must be contactable by phone and email.

As a contact person for the Club you are responsible for the following:

- ☛ As WDNA uses email as our main method of contact, we ask that you check your emails on a regular basis to receive any correspondence from the Association;
- ☛ To pass on all information relating to the competition, courses, meetings, development and netball related matters to all Club members;
- ☛ To notify the Association office staff of any forfeits or postponements;
- ☛ To be available on Saturdays to discuss any matters pertaining to the Club during the competition;
- ☛ Arrange for a Club delegate to attend compulsory meetings.
- ☛ Liaise between your club members/parents and the Association as required. Only the nominated club contacts have the authority to make/advise changes or make enquiries that specifically relate to your club.
- ☛ To ensure all members have given permission/or denied for photography to be used for promotional purposes/development by WDNA.
- ☛ To notify and lodge any complaints with the Association on behalf of your members
- ☛ To ensure that all club members and spectators are aware of and abide by the WDNA Code of Behaviours.
- ☛ Ensure your club has graded its teams correctly and numbered them accordingly.
- ☛ Maintain a club database for players having played up and Single Game Vouchers purchased.
- ☛ Check the 'drop files' located in the match office on a regular basis and pass on any information to all Club members – note collected items must be signed for by one of the contacts;

As the official contact of the Club all correspondence will be addressed to you, should you be unavailable (holidays etc) at any certain time, please notify the office of replacement email and contact details.

Signed: _____ Date: _____



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If you are completely new to this role or just need a refresher, please give us a call and set up a meeting to come and learn about your duties, get to know us in the office and ask any questions. We have handouts to help you through the more intense parts of the season and can give you a rundown on how we can help you and how you can do the best for your club and have a fun season.

CLUB CONTACT DETAILS (ALL SECTIONS MUST BE COMPLETED FOR THE FORM TO BE ACCEPTED)

Contact No 1

NAME: _____

ADDRESS: _____

TELEPHONE: _____ MOBILE: _____

EMAIL: _____

Please advise if your mobile phone number can be published on the WDNA website _____ YES _____ NO

Contact No 2

NAME: _____

TELEPHONE: _____ MOBILE: _____

EMAIL: (must be different to above email) _____

Please advise if your mobile phone number can be published on the WDNA website _____ YES _____ NO

Treasurer or Accounts Contact (Can be one of the contacts listed above)

NAME: _____

MOBILE: _____ EMAIL: _____

These details will only be used for accounting and MYOB purposes, including invoicing and fines.

Club Umpire Coordinator (Can be one of the contacts listed above)

NAME: _____

MOBILE: _____ EMAIL: _____

Grading Coordinator (Can be one of the contacts listed above)

NAME: _____

MOBILE: _____ EMAIL: _____

**SHOULD THESE DETAILS CHANGE,
PLEASE ADVISE THE ASSOCIATION AS SOON AS POSSIBLE**